

# Barbour County Fair Association, Inc.

P.O. Box 87 Philippi, WV 26416

**August 24<sup>th</sup> ~ August 31<sup>st</sup>, 2019**

Dear 2019 Exhibitor,

Welcome to the 2019 Barbour County Fair. I hope that all previous exhibitors will be returning this year, along with some new exhibitors. Repeat exhibitors must have the application and money turned in by July 15, 2019, to reserve the same spot as last year. The majority of our spaces are outside, however perishable displays will be given first consideration in the metal building, on a first come basis.

**The BCFA (Barbour County Fair Association) will not furnish any chairs, tables, extension cords, tents, or supplies which may be related to your display.**

**Please note: Prices for exhibit spaces are for the 2019 fair only.**

To eliminate last minute confusion, we are requiring that all **money and contracts MUST** be returned by August 1, 2019, so that gate passes and parking permits can be mailed back to you prior to your arrival at the Fair Grounds. Please include money for any extra weekly passes (\$20.00 each) you may need along with your Commercial Exhibit Contract.

Please direct all correspondence to: **Barbour County Fair Association  
c/o Ron Schoonover  
P.O. Box 87  
Philippi, WV 26416  
304-457-5183**

If I am unavailable, you may contact Sheri Summerfield at the BCFA office at 304-823-1328, after May 1, 2019 between the hours of 9:00am and 3:00pm.

Ron Schoonover  
Commercial Exhibitor Chair

**\*\*YOU MUST HAVE INSURANCE TO SET UP AT THE FAIR\*\***

**You must provide to the Fair Association a copy of proof of insurance with the contract.**

**\*\*\*\*\*NO INSURANCE=NO SETUP\*\*\*\*\***

Second party agrees to the following stipulations and regulations:

- **Fee must be paid by August 1, 2019 to guarantee a space.**
- Vendor setup will be **Sunday, August 25<sup>th</sup> starting at 2:00pm. All setup must be completed by 2:00 pm, Monday, August 26<sup>th</sup>.** Anything remaining on the grounds after 12:00 pm on Sunday, September 1<sup>st</sup>, will become property of the BCFA and disposed of as it sees fit.
- **VENDORS MUST BE OPEN BY 4:00pm ON MONDAY & THURSDAY, BY 12:00pm TUESDAY & WEDNESDAY, AND BY 10:00am FRIDAY & SATURDAY. THERE WILL BE NO VEHICLES ALLOWED THROUGH THE GATES AFTER THESE TIMES.**
- First party will provide two gate passes good for the week of the Fair, per exhibitor.
- All exhibitors must have their passes present at the gate for free admission. **If you do not have your pass, you must pay to get onto the grounds.** If you need more weekly passes, they are available for \$20.00 each.
- First party will provide two parking permits per exhibitor. **Due to limited spaces, there will be no additional parking permits available.**
- Second party will adhere to all BCFA rules and regulations. A copy of these rules and regulations are available in the BCFA office, as well as on the BCFA website.
- We ask that all exhibitors to be fair with each other.
- **Sale or use of fireworks, poppers, snaps, caps, can string, colored hair spray, smoke bombs, laser lights of any kind or similar merchandise is prohibited on the grounds.**
- **ALCOHOL, DRUGS, OR DRUG PARAPHERNALIA ARE PROHIBITED ON THE GROUNDS.**
- **No exhibitor shall sell any item that can be considered as imploding.**
- **Only knives used for display purposes - with blades 12" and bigger, shall be sold. Purchasers of knives must be at least 18 years of age. Exhibitors must check ID of the purchasers.**
- Second party agrees to be responsible for any product sold.
- **All artisan consumables must be pre-approved by the BCFA committee and meet all state regulations.**

- Prior to entering the grounds, all exhibitors are subject to security sweeps, as well as daily inspections.
- Personal use of ATVs is prohibited on the grounds.
- No roaming exhibitors are allowed throughout the grounds.
- No exhibitors shall be in any electrical boxes. Any wiring that needs done must be done by members of the BCFA.
- **No exhibitor may leave before 10:00pm on Saturday August 31<sup>st</sup>.**
- **The BCFA will not furnish any chairs, tables, extension cords, tents, or supplies which may be related to your display.**

**\*\*\*\*\*THERE WILL BE NO REFUNDS AFTER JULY 15, 2019\*\*\*\*\***

For Additional information about the Barbour County Fair, please visit our website [barbourcountyfair.com](http://barbourcountyfair.com). We are also on Facebook.

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# 2019 Barbour County Fair

August 24<sup>th</sup> ~ August 31<sup>st</sup> 2019

## Commercial Exhibitor Contract

(Please make a copy of this contract for your records)

Name of Company/Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_ Date Submitted \_\_\_\_\_

Name of Insurance Company \_\_\_\_\_

This agreement and contract, entered into the \_\_\_\_ day of \_\_\_\_\_, 2019 between the Barbour County Fair Association (BCFA); hereinafter referred to as first party and \_\_\_\_\_; hereinafter referred to as second party, will be binding during the 2019 Barbour County Fair. First party agrees to rent display space(s) as agreed upon to the second party, for week of the Barbour County Fair, August 24<sup>th</sup> through August 31<sup>st</sup>, 2019.

### Spaces and Prices

### Check Preference

Inside metal building ~ 9ft X 9ft \$125.00 \_\_\_\_\_

One space per exhibitor on first come basis with perishable displays given first consideration

Outside with electric ~ 10ft X 10ft Base Prices \$100.00 \_\_\_\_\_

(20 AMP max. receptacle) 10ft X 20ft \$200.00 \_\_\_\_\_

20ft X 20ft \$400.00 \_\_\_\_\_

Outside without electric ~ 10ft X 10ft Base Price \$ 90.00 \_\_\_\_\_

Display Cars, Tractors, Boats, Trailers, ATVs, etc. \$10.00 per unit

(In designated area and in addition to base price listed above)

Please indicate how many additional spaces needed @ \$10.00 each \_\_\_\_\_

Please list what will be displayed

\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*\*\*THERE WILL BE NO REFUNDS AFTER JULY 15, 2019\*\*\*\*\***

Any decision of the Board of Directors of the Barbour County Fair Association is final. Exhibitors are responsible for any construction, dismantling, and all clean-up of the rented space prior to leaving the premises.

Second party agrees to wave all claims of liability against the first party – including all officers and directors, for product liability or display safety.

I have read and understand the rules and regulations of this contract.

Signature \_\_\_\_\_

Effective this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Printed Name \_\_\_\_\_

When you have completed and signed the application, please make a copy of pages 5 & 6 for your records. **Return original pages 5 & 6 with your payment no later than August 1, 2019.**